



RESOLUTION 26-688

A RESOLUTION AUTHORIZING THE TOWN OF MOUNT CARMEL TO PARTICIPATE IN THE PUBLIC ENTITY PARTNERS JUDY HOUSLEY SAFETY PARTNERS MATCHING GRANT PROGRAM

WHEREAS, the safety and well-being of the employees of the Town of Mount Carmel, Tennessee is of great importance; and

WHEREAS, all efforts shall be made to provide a safe and hazard-free workplace for Town employees; and

WHEREAS, Public Entity Partners seeks to encourage the establishment of a safe workplace by offering a "Safety Partners" Matching Grant Program; and

WHEREAS, the Town of Mount Carmel now seeks to participate in this important program.

NOW THEREFORE, BE IT RESOLVED by the Board of Mayor and Aldermen meeting at Mount Carmel, Tennessee, on this 27th day of August, 2026, that:

SECTION 1. That the Town of Mount Carmel is hereby authorized to submit application for the *Judy Housley Safety Partners Matching Grant Program* through Public Entity Partners.

SECTION 2. That the Town of Mount Carmel is further authorized to provide a matching sum for any monies provided by this grant.

This Resolution shall take effect immediately, the public welfare requiring it.

ADOPTED this 27th day of August, 2026

John K. Gibson, Mayor

Attest:
Tiffany Bishop, Town Recorder

Fw: APPROVAL NOTIFICATION - 2026 SAFETY PARTNERS GRANT

From Mitch Walker <mitch.walker@mountcarmeltn.gov>
Date Wed 8/19/2026 8:34 AM
To Jason Salyer <jason.salyer@mountcarmeltn.gov>; Tyler Williams <tyler.williams@mountcarmeltn.gov>

Please see the attached regarding approval for the boot reimbursement.

Thanks!

Mitchell Walker, Fire Chief
Town of Mount Carmel Fire Department
100 E Main Street
Mount Carmel, TN 37645
mitch.walker@mountcarmeltn.gov
423-444-1027



From: Tahtia Mitchell <TMitchell@PEpartners.org>
Sent: Tuesday, August 18, 2026 12:12 PM
To: Mitch Walker <mitch.walker@mountcarmeltn.gov>
Subject: APPROVAL NOTIFICATION - 2026 SAFETY PARTNERS GRANT



August 18, 2026

Mount Carmel, Town of
100 E Main Street
Mount Carmel, TN 37645

Subject: JUDY HOUSLEY SAFETY PARTNERS MATCHING GRANT - APPROVED STATUS

Congratulations! This letter serves as official notification to the Mount Carmel, Town of that you have been approved for the 2026-2027 Judy Housley Safety Partners Matching Grant Program, for which you applied.

A Grant in the amount of \$800.00 was approved for your requested items. The PAID receipts for the approved items along with the invoices for the approved items must amount to at least \$1,600.00 to be eligible to receive the full reimbursement of \$800.00. Your 2026-2027 Priority Classification Rating is Class IV.

Important! The deadline for all reimbursement receipts is April 1, 2027. If you have already sent us proof of payment for approved purchases, you will be receiving your Grant check shortly. If you have not sent this information, please do so by **April 1, 2027**, along with a copy of this notification. Please **keep** in mind that if we do not receive reimbursement items in a timely manner you may jeopardize your eligibility to receive funding the following fiscal year. If proof of payment is not received by this date, your reimbursement dollars may be reapportioned. Your check will not be processed until we have verification of payment. Please see list of mandatory items needed for reimbursement below.

GRANT REIMBURSEMENT CHECKLIST:

1. "Notification of Approval" letter
2. Signed Resolution/Motion
3. Cover sheet listing description of items purchased, quantities, and grand total of all purchases. All receipts must follow in order of cover sheet.
4. Two proofs of payment which must include the following:
 - A. CANCELLED check/bank statement OR credit card receipt/credit card statement OR Automated Clearing House (ACH) OR Automated Funds Transfer (AFT)
 - B. Copy of invoice OR purchase order (serving as the backup to the cancelled check or credit card receipt). Submitting invoices alone will not be accepted.

Forward all receipts/documentation to:
Tahtia Mitchell
Grant & Scholarship Program
Email: TMitchell@PEpartners.org or Fax: 615-371-9212

Best Regards,

Chester Darden
Director of Loss Control